

**Position:** General Maintenance Worker

**Appointment:** Full Time Unlimited – Afternoon Shift  
Monday, Friday 2:30 pm – 11:00 pm

**Salary Range:** \$17.77 - \$23.97 hourly; \$31,216 - \$50,049 annually

**Application Deadline:** April 1, 2024

**Responsibilities:** This position is responsible for all housekeeping, general maintenance and repairs required within an assigned area to insure clean, safe, healthful conditions in all spaces of the assigned area at all times. This position is also required to assist in safety, security, and operation of the college. Activities may include both light and heavy maintenance, routine equipment and mechanical repairs, routine cleaning and housekeeping, grounds keeping, special maintenance and repair activities, special events and other related work as required to maintain a pleasant, healthful, aesthetic, and secure environment for all staff and clientele.

**Minimum Qualifications:**

- High school diploma or equivalent
- Knowledge of various types of flooring/floor covering sufficient to determine proper methods of maintenance and appropriate cleaning methods, materials, agents, and equipment.
- Knowledge of chemical cleaning agents such as ammonia, bleaches, scouring agents, and soaps sufficient to appropriately select the agent(s), handle and apply, and dispose of safely.
- Knowledge of the methods, tools, and equipment used in maintenance sufficient to use effectively and operate safely, and to make minor repairs.
- Knowledge of groundskeeping.
- Must maintain a valid current driver's license.
- Ability to follow written and oral instructions.
- Ability to perform assigned work with limited direction.
- Ability to keep simple records.
- Ability to work effectively/cooperatively with coworkers, campus employees, and the public.

**Preferred Qualifications:**

- Two years of related experience.
- Ability to perform routine maintenance/repair to classrooms, offices, and other furniture and equipment.
- Ability to work independently under limited supervision or in a team environment.
- Basic computer skills.
- Experience working with culturally diverse populations.
- Ability to lift and carry up to 100 pounds.

**Physical Requirements:**

- Must be able to work in adverse/extreme weather conditions.
- Must be able to work above ground level, such as on ladders and scaffolding.
- Must have good physical health and endurance to be able to repeatedly bend, stoop, reach above shoulder level, crouch, push and pull, twist and squat.
- Must be able to push, pull, lift, and carry heavy objects such as furniture, boxes of books, etc.
- Must be able to work on feet for eight hours per day.
- Must be able to lift up to 50 pounds independently.

The mission of Fond du Lac Tribal and Community College is to provide higher education opportunities for its communities in a welcoming, culturally diverse environment.

To achieve this mission, we will:

- Promote scholarship and academic excellence through transfer and career education and provide access to higher education by offering developmental education.
- Respectfully promote the language, culture, and history of the Anishinaabeg.
- Provide programs which will celebrate the cultural diversity of our community and promote global understanding.
- Promote a sense of personal respect and wellness.
- Provide technological opportunities and experiences, preparing students for the future.
- Provide programs and baccalaureate degrees that fulfill our commitment to American Indian communities, our land grant status, and the union of cultures.

**Vision Statement**

Fond du lac Tribal and Community College offers a postsecondary education to honor the past, for those living in the present and dreaming the future, through a spirit of respect, cooperation, and unity.

**Core Values**

During 2013 and 2014, Fond du Lac Tribal and Community College identified five core values to be used as guiding principles on campus. Our core values are:

- Respect: Manaaji'idiwin
- Integrity: Gwayakwaadiziwin
- Stewardship: Ganawenjigewin
- Innovation: maamamiikaajinendamowin
- Compassion: Zhawenjigewin

**Application Process:**

To be considered for the position, you must apply online at [Careers in Minnesota State Government / Careers in the State of Minnesota \(mn.gov\)](#) Job Id 74365. Paper applications/resumes will not be considered. Questions about the position may be directed to Human Resources (218-879-0866)