

FOND DU LAC ORDINANCE #1/19, AS AMENDED

BYLAWS OF THE

FOND DU LAC BAND OF LAKE SUPERIOR CHIPPEWA

TECHNOLOGY STEERING COMMITTEE

Adopted by Resolution #1100/19 of the Fond du Lac Reservation Business Committee on April 16, 2019.

Amended by Resolution #1308/19 of the Fond du Lac Reservation Business Committee on October 1, 2019

FOND DU LAC ORDINANCE #1/19, AS AMENDED
BYLAWS OF THE
FOND DU LAC BAND OF LAKE SUPERIOR CHIPPEWA
TECHNOLOGY STEERING COMMITTEE

Pursuant to the authority reserved under Section 16 of the Indian Reorganization Act, 25 U.S.C. § 476, and as granted under Article VI of the Revised Constitution of the Minnesota Chippewa Tribe, the Fond du Lac Reservation Business Committee, as the Governing Body of the Fond du Lac Band of Lake Superior Chippewa, hereby enacts the following Bylaws of the Fond du Lac Band of Lake Superior Chippewa Technology Steering Committee.

- 101. Name.** The name of the organization shall be the Fond du Lac Band of Lake Superior Chippewa Technology Steering Committee (hereinafter referred to as the "Technology Steering Committee").
- 102. Purpose.** The purpose of the Technology Steering Committee shall be to help ensure that Management Information Systems (MIS) Division strategy is aligned with the strategic goals of the Fond du Lac Band of Lake Superior Chippewa ("Band"). The Chair of the Technology Steering Committee and the MIS Division Director will collectively bring those recommendations to the Reservation Business Committee ("RBC") for approval.
- 103. Attributes.** The Technology Steering Committee is a subdivision of the Fond du Lac Band of Lake Superior Chippewa, and the actions taken by the Technology Steering Committee shall be imbued with those privileges and immunities inherent to the Band, except as limited herein. Nothing in these Bylaws or the pursuit of the purposes described herein shall be deemed or construed as a waiver of the sovereign immunity of the Band, or to constitute consent by the Fond du Lac Reservation Business Committee or the Technology Steering Committee to any action or claim founded upon or arising out of the jurisdiction of any government other than that of the Band.
- 104. Membership.** The Technology Steering Committee shall consist of seven (7) members and shall include the following:
- The Executive Director for Tribal Programs,
 - The Executive Director for Tribal Enterprises;
 - The IT Security Auditor;
 - A representative from the Finance/Accounting division;
 - A representative from the Legal Affairs Office;
 - Two division directors appointed by the RBC, for a term determined by the RBC.

The Comptroller and Tribal Attorney may serve on the committee or may appoint an appropriate member of their staff to the Technology Steering Committee, subject to approval by the RBC.

Any member may send a delegate, but the delegate will not count toward quorum and will not be allowed to vote.

The MIS Director shall serve as non-voting technical advisor to the Committee.

- 105. Removal or Suspension of Members.** A member of the Technology Steering Committee may be removed by the Reservation Business Committee for misconduct, malfeasance, missing three (3) consecutive meetings of the Technology Steering Committee, disqualification under Section 105 of these Bylaws, or crimes of moral turpitude. Where a member of the Technology Steering Committee has been charged with a crime of moral turpitude, or where the Reservation Business Committee has considered reliable allegations of such conduct, the Reservation Business Committee may suspend that member until such time as that member has been exonerated of those charges or allegations. The Technology Steering Committee may recommend removal or suspension of an Technology Steering Committee member to the Reservation Business Committee for any of the above-stated reasons, provided that the conduct at issue is reasonably substantiated.
- 106. Officers.** The Technology Steering Committee shall elect from its members a Chairperson, a Vice Chairperson and a Secretary. Each shall serve a term of two (2) years. The Chairperson shall preside at all meetings of the Technology Steering Committee or, in the absence of the Chairperson, the Vice-Chairperson shall preside. The Chairperson shall have the responsibility to see that all functions of the Technology Steering Committee are satisfactorily conducted and shall perform all general responsibilities which are inherent in that office. The Secretary shall prepare and maintain the minutes of the Technology Steering Committee and shall provide copies of the minutes to the Reservation Business Committee within ten (10) days of approval. An officer may be removed from that office by majority vote of a quorum of the Technology Steering Committee.
- (a) In order to balance continuity with new perspectives, terms for officers will be staggered. The Chairperson and Secretary shall serve an initial term of three (3) years; all terms after that shall be two (2) years.
- 107. Functions of the Technology Steering Committee.** The Technology Steering Committee shall perform the following functions:
- (a) Acquaint themselves with the Fond du Lac Band of Lake Superior Chippewa Strategic Plan and help ensure that MIS strategy is aligned with the strategic goals of the Band.
- (b) Find and align business solutions that may leverage technology.
- (c) Contingent on RBC approval, set project and spending priorities that are aligned with the goals of the Band, ensuring that projects be based on Band priority.
- (d) Advise the MIS Director in all matters related to technology affecting the Fond du Lac Band of Lake Superior Chippewa.

- (e) Assist departments outside of MIS to see their technology demands in the larger context of the Band's strategic goals and further understand the rationale behind decisions to proceed with one project over another.
- 108. Meetings.** All meetings of the Technology Steering Committee shall be conducted in accordance with the Rules of Order and Code of Conduct prescribed under Articles 110 and 111 of these Bylaws.
- (a) **Regular Meetings.** Regular meetings of the Technology Steering Committee shall be held, at a minimum, quarterly. Members shall be notified of the meeting by the Secretary no less than seven (7) calendar days prior to the meeting.
 - (b) **Special Meetings.** Special meetings of the Technology Steering Committee may be called by the Chairperson, or by any three (3) members of the Technology Steering Committee. Members shall be notified of the special meeting by the Secretary no less than three (3) calendar days prior to the meeting, and shall be informed of the purpose, place, date and time of the meeting, and shall be informed of those members responsible for calling the meeting. No business shall be conducted at the Special Meeting except as specified in the notice.
 - (c) **Quorum.** A quorum shall consist of at least five (5) members, at least one of whom shall be the Chairperson or Vice-Chairperson, and at least one of whom must be an Executive Director. If a quorum is present, the affirmative vote of the majority of members present shall be necessary for the adoption of any matter voted upon. A majority of members present, though less than a quorum, may adjourn the meeting.
 - (d) **Open Meeting Requirement.** All meetings of the Technology Steering Committee may be open to the interested public. Participation by interested parties shall be in accordance with the Rules of Order prescribed under Article 110 of these Bylaws. Certain technology issues that are about proprietary or confidential Band information may be closed to the public
- 109. Subcommittees.** The Technology Steering Committee may establish from its membership standing or *ad hoc* subcommittees to work on any special problems or projects related to its business. Upon a majority vote of the Technology Steering Committee, non-committee members may be appointed to *ad hoc* subcommittees.
- 110. Rules of Order.** All meetings of the Technology Steering Committee shall be conducted using a modified consensus model of governance.


111. Technology Steering Committee Code of Conduct. The following standards of conduct shall apply to members of the Technology Steering Committee in carrying out Technology Steering Committee functions:

- (a) The purposes of the Technology Steering Committee are coordinative and advisory and not administrative, and the performance of administrative and professional functions within the program shall be left to the appropriate staff, who shall be accorded the respect and consideration due professional personnel.
- (b) The Technology Steering Committee is not a political body, and the use of one's membership on the Technology Steering Committee to advance personal positions which are not directly related to the Technology Steering Committee's purposes is inappropriate.
- (c) The Technology Steering Committee exists to further the interests of the Band as a whole; while individual members of the Committee represent the Divisions where they work, members must carefully balance the needs of their Division with the greater needs of the entire Band.
- (d) The authority of the Technology Steering Committee resides in the Technology Steering Committee as a body, and an individual member has no authority to represent the Technology Steering Committee outside official meetings unless specifically delegated by the Committee undertaken in accordance with these Bylaws.
- (e) All Technology Steering Committee business shall be conducted in an ethical and above-board manner, and the procedures for holding meetings prescribed under Article 108 of these Bylaws must be strictly observed.

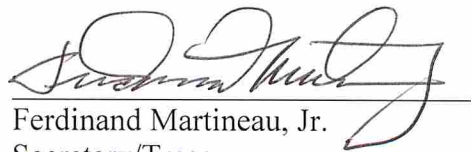
112. Amendments. These Bylaws shall only be amended by resolution of the Reservation Business Committee.

CERTIFICATION

We do hereby certify that the foregoing Ordinance was duly presented and adopted by Resolution #1308/19 by a vote of 3 for, 0 against, 0 silent, with a quorum of 4 being present at a Special meeting of the Fond du Lac Reservation Business Committee held on April 16, 2019 on the Fond du Lac Reservation; and subsequently amended by Resolution #1308/19 on October 1, 2019.



Kevin R. Dupuis, Sr.
Chairman



Ferdinand Martineau, Jr.
Secretary/Treasurer

laws:1.19(041619:100119)